



DEPARTMENT OF TRANSPORT  
UMNYANGO WEZOKUTHUTHA

Enquiries: Miss A Singh  
Extension: 2237  
Reference: T6/17/P

**TO: ALL HEADS OF DEPARTMENT  
DEPARTMENTAL TRANSPORT OFFICERS  
MEMBERS OF THE MOTOR TRANSPORT ADVISORY COMMITTEE**

**MTS CIRCULAR NUMBER 54 OF 2004: STRATEGIC SOURCING PROJECT: VEHICLES  
(CONTRACT RT 57-2004CV: SUPPLY OF MOTOR VEHICLES, LIGHT AND HEAVY  
COMMERCIAL VEHICLES, BUSES AND MOTOR CYCLES)**

1. The attached documents received from the National Department of Transport, regarding the above, has reference.
2. As indicated in the above documents, National Treasury view the RT57-2004CV contract as being particularly strategic to government, both in terms of the high value of government's annual expenditure on items governed in terms of the contract and the need to continually meet the requirements of all user departments in the most effective and efficient manner. To this end National Treasury is canvassing end-user needs in respect of both official and subsidised vehicles and the associated services provided by the utilisation of such vehicles.
3. It is therefore imperative that Departments review their current vehicle fleets in order to determine whether optimal usage is obtained from the various categories of vehicles utilised to perform the specific service delivery requirements of each Department. Departments are therefore urgently requested to indicate their specific vehicle requirements in terms of the services provided and the type of vehicles that will optimally achieve these service requirements.
4. It is requested that Departments, in determining their specific vehicle requirements consider the categories of vehicles i.e sedans, LDV's, buses and trucks in relation to the engine capacities and the service delivery requirements which are specific to each Department.
5. Departments are required to submit this information to Motor Transport Services for the attention of Mrs G Orsmond **by no later than 13 September 2004** in order for to provide National Department of Transport with a response timeously. Attached hereto are the relevant questionnaires for your completion.
6. The short notice is acknowledged, however it must be borne in mind that the Province will benefit from this exercise in terms of vehicle procurement, maintenance, utilisation etc.

A. Singh 2004/9/10

**For HEAD: TRANSPORT**

[h;policies/circ/circs2004/MTS Circular 54 of 2004.Strategic Sourcing Project](http://policies/circ/circs2004/MTS%20Circular%2054%20of%202004.Strategic%20Sourcing%20Project)

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